

Minutes of Annesley & Felley Parish Council meeting held on 2nd September 2024 at the Annesley Parish Hall commencing at 7.00pm.

Present: Cllr's S Bishop, R Blazewicz-Bell, A Blazewicz-Bell, D Martin, J Bell, A Meakin, C Huskinson, K Stanley, J Robinson, one member of the Public, Caretakers T Thomas, J Saint and Clerk J Barlow were in attendance.

The meeting was chaired by Cllr S Bishop.

1 Chair's Opening Remarks:

1.0 The Chair welcomed everyone to the meeting.

2 Apologies for Absence: Cllr's A Wortley, J Bailey and J Long.

3 Declarations of Personal & Prejudicial Interest: None

4 To accept the minutes of the meeting held on 1st July 2024: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 Overgrown vegetation on path between Hazelford Way and Newstead triangle - this work has now been completed.

5.2 Junction of Annesley Cutting/ Derby Road - overgrown vegetation making it unsafe for pedestrians/vehicles and the road drain is also blocked. *Action - Cllr A Meakin to follow up with NCC.*

6 Public Questions:

6.1 None

7 Members Items and ADC/NCC Report:

7.1 Cllr R Blazewicz-Bell - Tuesday Community hub - it was agreed to continue to support the Community hub - the next review will be March 2025.

7.2 Cllr R Blazewicz-Bell - Macmillan coffee morning will be held at the Parish Hall on Saturday 21st September 2024 - 10.00am to 12noon.

7.3 Cllr S Bishop - Cemetery issues relating to unauthorised alterations to graves and spoil/turf being dumped around the Cemetery - appropriate action has now been taken.

7.4 Cllr S Bishop reported on the recent ADC planning meeting that he had attended.

7.5 Cllr R Blazewicz-Bell - Caravan parked on driveway on Annesley Cutting with the tail-end blocking part of the pavement. The Parish Council recommends that the issue should be reported to the police on 101, obtaining an incident reference number.

8 Cemetery:

8.1 None

9 Parish Hall:

9.1 Hall bookings were reviewed and agreed.

10 Parish Plan Review:

10.1 New Parish Plan - relevant updates on progress were discussed and reported at the Parish Council meeting.

11 Report on External Meetings:

11.1 None

12 Planning Applications:

12.1 V/2022/0360 - 24th July 2024 - Land at Junction of Mansfield Road, Annesley - application made in accordance with EIA Regulations 2017: outline application with all matters reserved except for access, for a logistics campus (B8), creation of a new access onto Willow Drive, associated earthworks, new structural green infrastructure and landscaping and other infrastructure works.

12.2 V/2022/0246 - 13th August 2024 - Land adjacent to junction 27 of the M1, Mansfield Road, Annesley - application made in accordance with the Town and Country planning (Environmental Impact Assessment Regulations) 2017: hybrid planning application comprising: full application for a B2/B8 unit with associated access, parking, drainage infrastructure and landscaping; and outline application for up to 4no. B2/B8 Units (With Point of Access and Scale Included).

13 Correspondence requiring attention:

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

14 Finance Statement and accounts for payment:

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Aug-24	Boiler Room Digital	DD	46.00	Web site maintenance
20-Aug-24	Ashfield District Council	DD	63.00	Cemetery Business rates
01-Jul-24	Euro Office (UK) Ltd	CC	205.39	Janitorial supplies
01 Jul-24	Unity Trust Bank	DD	18.00	Bank Charges
01-Jul-24	PD Thomas	BACS	373.99	Replacement leaf blower & Hub expenses
02-Jul-24	Clarkes Cemetery Services	BACS	390.00	Grave preparation
06-Jul-24	Vista Print	CC	161.49	Newsletter printing
12-Jul-24	Ashfield Industrial Doors Ltd	BACS	588.00	Annual service of doors/shutters
30-Jul-24	Waterplus Ltd	DD	21.76	Cemetery water charges
01-Aug-24	Clarkes Cemetery Services	BACS	1,110.00	Contract work
01-Aug-24	J Saint	BACS	453.78	Salary
01-Aug-24	PD Thomas	BACS	885.13	Salary
01-Aug-24	J Barlow	BACS	1,308.15	Salary & Admin costs
01-Aug-24	PKF Littlejohn LLP	BACS	378.00	2023/24 External audit fee
07-Sep-24	HMRC	BACS	504.79	National Insurance & PAYE
	Total August		£6,507.48	
06-Sep-24	Boiler Room Digital	DD	46.00	Web site maintenance
20-Sep-24	Ashfield District Council	DD	63.00	Cemetery Business rates
05-Aug-24	Tesco Stores Ltd	CC	35.84	Postage stamps
14-Aug-24	PD Thomas	BACS	128.40	Hub expenses & Maintenance materials
20-Aug-24	Eon Next Ltd	DD	161.93	Gas bill
20-Aug-24	Eon Next Ltd	DD	547.11	Electric bill
22-Aug-24	Waterplus Ltd	DD	47.31	Hall water charges
24-Aug-24	J Saint	BACS	21.90	Janitorial supplies
01-Sep-24	Clarkes Cemetery Services	BACS	1,110.00	Contract work
01-Sep-24	J Saint	BACS	331.43	Salary
01-Sep-24	PD Thomas	BACS	1,002.63	Salary
01-Sep-24	J Barlow	BACS	1,303.20	Salary & Adnin costs
02-Sep-24	British Telecom plc	DD	146.65	Telephone & Internet charges
07-Oct-24	HMRC	BACS	490.61	National Insurance & PAYE
	Total September		£5,436.01	

14.2 RCAN paid the 2024/5 "Wind Turbine Annual Community Funding" of £1,500 on 15th July 2024.

14.3 The external auditors (PKF Littlejohn LLP) approved the 2023/24 Financial and Governance statements on 15th July 2024 with no recommendations or comments.

14.4 Summary of actual income/expenditure to date compared to budget was circulated to all Parish Councillors on 2nd August 2024.

15 Statutory Compliance Checks:

15.1 Children's Play Area and Skate Park - the Caretaker confirmed that a visual check had been completed.

15.2 Parish Hall - the Caretaker confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.10pm.

The next Parish Council meeting will be held on Monday 7th October 2024 commencing at 7.00pm.

Signed..... Chair of Meeting

Date.....