Minutes of Annesley & Felley Parish Council meeting held on 2nd November 2026 at the Annesley Parish Hall commencing at 7.00pm.

Present: Cllr's S Bishop, K Stanley, B Adkins, T Bamford, one representative from Little Chicks, three members of the Public, Caretakers T Thomas, J Saint and Clerk J Barlow were in attendance.

The meeting was chaired by Cllr S Bishop.

1 Chair's Opening Remarks:
The Chair welcomed everyone to the meeting.

2 Apologies for Absence: Cllr C Cutts and Cllr A Blazewicz-Bell.

3 Declarations of Personal & Prejudicial Interest: None

4 To accept the minutes of the meeting held on 5th October 2026: Minutes were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:
5.1 Drive leading to the Parish Hall - warning sign has now been purchased.
5.2 Apply for Village Green status for the middle land - investigate/research to establish process.
5.3 Middle Land Grounds Maintenance contract - 2027/2028 to 2030/2031 - the reduced scope contract had been agreed and approved and has been signed by Anthony Clarke and the Clerk on behalf of the Parish Council.
5.4 Large tree on Byron Fields - contact ADC to request that they inspect the tree and advise on the action to be taken - still waiting for response from ADC.
5.5 Additional lamp post poppies and poppy wreath have now been purchased for Remembrance Sunday.
5.6 The draft agreement for the loan of the Annesley NUM Banner between the UDM Nottingham Section and Annesley & Felley Parish Council has been received and sent to all Parish Councillors for review and comment. The Parish Council will now discuss potential amendments relating to ownership, insurance cover and the storage frame/cabinet.

6 Public Questions:
6.1 Emails have been received from a member of the Public regarding concerns over damage being caused by moles in the Cemetery. Cllr S Bishop agreed to respond to the emails and also arrange a meeting in the Cemetery.
6.2 Simon Gray provided an update on the following items:
Funding applications/bids - National Lottery £20k received for Solar Panels, Veolia £550 received for composter, ADC £30k funding approved for car park extension/refurbishment and Electrical Safety funding £2,300 approved for electrical safety training.
Parish report - Simon Gray together with Cllr B Adkins and Tom Thomas have done a village walk around to identify tasks that the Parish Council and/or the respective Local Authority could undertake. A report has been circulated to all Parish Councillors.
Solar panel quote decision/approval - from the four quotes received LJM Solutions was considered, accepted and approved.

7 Parish Plan Review:
7.1 Parish Plan - relevant updates on progress were discussed and reported at the Parish Council meeting. The latest Parish Plan is available on the Parish Council website.
7.2 Following the successful funding application the National Lottery Community Fund have now paid the £20,000 funding, on 23rd October 2026, for the installation of solar panels at the Parish Hall.
7.3 Following the successful funding application Veolia have now paid the £550.00 funding, on 28th October 2026, for the installation of a composter at the Parish Hall.

8 Members Items:
8.1 None

9 Cemetery:
9.1 None

10 Parish Hall:
10.1 Hall bookings were reviewed and agreed.
10.2 The Parish Council Children's/Family Christmas Party will be held on Sunday 20th December 2026

11 Report on External Meetings:
11.1 None

12 Planning Applications:

12.1 V/2026/0633 - 13th October 2026 - Land to the rear of Forest Road, NG17 9JB - application for permission in principle for up to 4 dwelling houses. Cllr S Bishop agreed to submit an objection on behalf of the Parish Council.
12.2 V/2026/0639 - 20th October 2026 - The Auto Hub, Little Oak Drive, NG15 0EB - external alterations including glazing panels with access door and sectional door with overhead track. No comment or objection
12.3 V/2026/0681 - 27th October 2026 - Land at Two Dales Farm, Salmon Lane, NG17 9LA - application for approval of details reserved by condition 8 - construction method statement of planning permission V/2025/0562 for installation of drainage pipe and associated earthworks. No comment or objection

13 Correspondence requiring attention:
13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

14 Finance Statement and accounts for payment:
The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

Date	Payee	Pay type	Value	Description
06-Nov-26	Boiler Room Digital	DD	46.00	Web site maintenance
20-Nov-26	Ashfield District Council	DD	81.00	Cemetery business rates
25-Sep-26	Simon Bishop	BACS	27.25	McMillan coffee morning expenses
30-Sep-26	Simon Gray	BACS	94.96	Mileage expenses & stationery
30-Sep-26	Acorn Signs & Engraving Ltd	BACS	24.00	Refurbishment of banner
06-Oct-26	TJ Workwear Ltd	BACS	57.29	Employee workwear with logo
13-Oct-26	Kompan Ltd	BACS	378.04	Inspection fee for Play/Fitness areas
14-Oct-26	Clarkes Cemetery Services	BACS	180.00	Weed treatment
15-Oct-26	PD Thomas	BACS	99.00	Maintenance/Community event supplies
16-Oct-26	E-ON Next	BACS	801.89	Electric bill
16-Oct-26	E-On Next	BACS	63.62	Gas bill
23-Oct-26	Simon Bishop	BACS	88.46	Signage & lamp post poppies
26-Oct-26	Water Plus Ltd	DD	70.48	Hall water charges
31-Oct-26	Tesco Stores Ltd	CC	21.84	Postage stamps
01-Nov-26	Clarkes Cemetery Services	BACS	1,185.00	Contract
01-Nov-26	J Saint	BACS	400.81	Salary
01-Nov-26	PD Thomas	BACS	1,599.67	Salary
01-Nov-26	J Barlow	BACS	1,489.31	Salary & Admin costs
05-Now-26	Water Plus Ltd	DD	25.81	Cemetery water charges
07-Dec-26	HMRC	BACS	1,071.67	National Insurance & PAYE
31-Nov-26	Unity Trust Bank plc	DD	10.00	Bank charges
	Total November		**£7,816.10**	

14.2 The charges/fees for 2027 were considered and approved: Cemetery charges/fees - no increase, Parish Hall hire rates no increase and Allotment rents - no increase.

15 Statutory Compliance Checks:
15.1 Children's Play Area and Skate Park - the Caretaker confirmed that a visual check had been completed.
15.2 Parish Hall - the Caretakers confirmed that all statutory compliance checks had been completed.
15.3 KOMPAN Ltd carried out an operational inspection of all play, fitness and skate park areas on 12th October 2026 - the report has been circulated to all Councillors. Overall the risk rating was low/moderate with just two items being reported as a moderate risk, all other items were reported as low or very low risk. It was agreed to carry out any essential maintenance work required as soon as possible.

The meeting closed at 8.30pm.

The next Parish Council meeting will be held on Monday 7th December 2026 commencing at 7.00pm.

Signed……. Chair of Meeting Date…….