

Minutes of Annesley & Felley Parish Council meeting held on 11th May 2026 at the Annesley Parish Hall commencing at 7.00pm.

Present: Cllr's S Bishop, K Stanley, J Bailey, C Cutts, B Adkins, one representative from Little Chicks, one member of the Public, Caretakers T Thomas, J Saint and Clerk J Barlow were in attendance.

On 11th May 2026 Sean White resigned as Parish Councillor for the Annesley ward.

On 11th May 2026, having attended previous Parish Council meetings, Brian Adkins and Carolyn Cutts were both co-opted as Parish Councillors for the Annesley ward - after signing the acceptance of office declaration both members joined the meeting.

The meeting was chaired by Cllr S Bishop.

1 Chair's Opening Remarks:

The Chair welcomed everyone to the meeting.

2 Apologies for Absence: Cllr A Blazewicz-Bell

3 Declarations of Personal & Prejudicial Interest: Cllr C Cutts declared an interest in Little Chicks therefore does not participate in any discussions or decisions relating to Little Chicks.

4 To accept the minutes of the meeting held on 13th April 2026: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 Drive leading to the Parish Hall - warning sign to be erected.

5.2 Consider whether to apply for Village Green status for the middle land. Investigate/research further to establish the process and associated costs.

5.3 Parking arrangements at the Hall to be reviewed with particular reference to disabled parking - see minute point 8.1

5.4 The 2026/27 Insurance quote from Clear Councils (Broker), Ecclesiastical Insurance plc (Insurer) was considered, reviewed and approved.

6 Public Questions:

6.1 None

7 Parish Plan Review:

7.1 Parish Plan - relevant updates on progress were discussed and reported at the Parish Council meeting. The latest Parish Plan is available on the Parish Council website.

8 Members Items:

8.1 Cllr S Bishop - Community Improvement Grant - grant application is now complete for improvements/extension to the car park and driveway to the Hall. The application will be submitted when quotes have been received.

8.2 Cllr S Bishop - Lengthsman Scheme - it was agreed that the Parish Council will not participate in this scheme.

8.3 Cllr B Adkins reported that there was a serious mole infestation in the Cemetery. It was agreed that potential solutions would be investigated and reported at the June PC meeting.

8.4 Cllr B Adkins suggested that discussions should take place with the Cemetery contractor regarding the frequency of grass cutting to ensure that it is carried out in line with the current contract.

9 Cemetery:

9.1 None

10 Parish Hall:

10.1 Hall bookings were reviewed and agreed.

11 Report on External Meetings:

11.1 None

12 Planning Applications:

12.1 V/2026/0031 - 28th April 2026 - Vertex Building Evo Business Park, Little Oak Drive - Heat recovery ventilation unit to be sited in existing bin store, replacement of 2 windows with fire doors. No comment or objection

12.2 V/2026/0252 - 5th May 2026 - Footpath 8 and footpath 9 land at Willow Drive, Annesley - Proposal for footpath diversion. No comment or objection

13 Correspondence requiring attention:

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

14 Finance Statement and accounts for payment:

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-May-26	Boiler Room Digital	DD	46.00	Web site maintenance
20-May-26	Ashfield District Council	DD	81.00	Cemetery business rates
01-Apr-26	Unity Trust Bank plc	DD	7.00	Bank charges
09-Apr-26	PD Thomas	BACS	193.89	Wheelbarrow & Extractor fan
14-Apr-26	Clarkes Cemetery Services	BACS	450.00	Grave preparation
14-Apr-26	PD Thomas	BACS	56.26	Traffic mirror post & cement
14-Apr-26	S Gray	BACS	552.91	Plants for Parish Hall garden
16-Apr-26	PD Thomas	BACS	27.10	Community group refreshments
16-Apr-26	PPL/PRS Ltd	BACS	889.98	2026/27 music licence
17-Apr-26	Kit Buildings Direct	BACS	3,142.50	25% deposit on storage unit
27-Apr-26	Water Plus Ltd	DD	46.74	Hall water charges
01-May-26	Clarkes Cemetery Services	BACS	1,185.00	Contract
01-May-26	J Saint	BACS	295.66	Salary
01-May-26	PD Thomas	BACS	1,214.23	Salary
01-May-26	J Barlow	BACS	2,103.90	Salary & Adnin costs
05-May-26	Water Plus Ltd	DD	24.16	Cemetery water charges
07-Jun-26	HMRC	BACS	1,050.87	National Insurance & PAYE
31-May-26	Unity Trust Bank plc	DD	10.00	Bank charges
	Total May		£11,377.20	

14.2 ADC paid the 2026/27 Precept on 17th April 2026 - £64,870

Statutory Compliance Checks:

15.1 Children's Play Area and Skate Park - the Caretaker confirmed that a visual check had been completed.

15.2 Parish Hall - the Caretakers confirmed that all statutory compliance checks had been completed. .

The meeting closed at 7.50pm.

The next Parish Council meeting will be held on Monday 1st June 2026 commencing at 7.00pm.

Signed..... Chair of Meeting

Date.....