

Minutes of Annesley & Felley Parish Council meeting held on 4th March 2024 at the Annesley Parish Hall commencing at 7.00pm.

Present: Cllr's S Bishop, R Blazewicz-Bell, D Martin, K Stanley, C Huskinson, J Bell, J Robinson, A Meakin, J Long, A Blazewicz-Bell, one member of the Public, Caretaker J Saint and Clerk J Barlow were in attendance.

On 16th February 2024 Cllr L Fagan resigned as Parish Councillor for the Annesley ward.

It is with great sadness to report the passing of Terry Smith a former Parish Councillor and previous Chairman. The Parish Councillors and staff offer their condolences to Terry's family and friends. A minutes silence was held at the meeting in memory of Terry.

The meeting was chaired by Cllr S Bishop.

1 Chair's Opening Remarks:

1.0 The Chair welcomed everyone to the meeting.

2 Apologies for Absence: Cllr A Wortley

3 Declarations of Personal & Prejudicial Interest: None

4 To accept the minutes of the meetings held on 5th February 2024: Minutes were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 50five specialise in the installation of Electric Vehicle chargers and have offered to supply/install, free of charge, EV charging points. On-site meeting to be arranged with the supplier.

5.2 Fencing on the edge of the woods on Derby Road is in need of repair. Establish the land owner.

6 Public Questions:

6.1 None

7 Members Items and ADC/NCC Report:

7.1 The County and District Councillors in attendance gave a brief update on initiatives being undertaken.

7.2 It was agreed that Cllr J Bell will be the Parish Councils representative on the ADC Council's Standards and Personnel Committee.

8 Cemetery:

8.1 The Parish Council wish apologise for any inconvenience or upset caused by removing some Christmas wreathes on the 26th February rather than after the 28th February. The remaining Christmas wreathes will be removed over the next few weeks before grass cutting commences.

8.2 It was agreed that Cemetery notices will be updated and displayed on the Cemetery notice board and web site.

8.3 The Parish Council would like to make it very clear that it will not tolerate disrespectful or inappropriate comments to Parish Council members or staff.

9 Parish Hall:

9.1 Hall bookings were reviewed and agreed.

9.2 It was agreed that with effect from 1st April 2024 the hourly wage rate for the Caretakers will increase to £11.75 per hour.

10 Parish Plan Review:

10.1 New Parish Plan - relevant updates on progress were discussed and reported at the Parish Council meeting.

11 Report on External Meetings:

11.1 None

12 Planning Applications:

12.1 X/2024/0003 - 6th February 2024 - Sherwood Business Park, NG15 0DT - Information submitted for prior approval in respect of application V/2023/0601. No comment or objection.

13 Correspondence requiring attention:

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

14 Finance Statement and accounts for payment:

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
08-Mar-24	Boiler Room Digital	DD	40.00	Web site maintenance
20-Mar-24	Ashfield District Council	DD	44.00	Cemetery Business rates
06-Feb-24	John Saint	BACS	28.99	PAYG mobile telephone
07-Feb-24	Clarkes Cemetery Services	BACS	390.00	Grave preparation
08-Feb-24	Rana Books	DC	5.75	Emergency lighting test log book
12-Feb-24	Tesco Stores Ltd	DC	22.00	Postage stamps
12-Feb-24	AD Electrical Services Ltd	BACS	300.00	Annual electrics inspection/test
12-Feb-24	Euro Office Ltd	DC	81.17	Janitorial supplies
15-Feb-24	Vista Print	CC	138.49	Spring 2024 newsletter
20-Feb-24	Water Plus Ltd	DD	43.61	Cemetery - water charges
21-Feb-24	EON Next Ltd	DD	810.24	Gas bill
21-Feb-24	EON Next Ltd	DD	726.51	Electric bill
23-Feb-24	Water Plus Ltd	DD	52.60	Hall - water charges
01-Mar-24	Clarkes Cemetery Services	BACS	1,050.00	Contract work
01-Mar-24	J Saint	BACS	378.37	Salary
01-Mar-24	PD Thomas	BACS	677.63	Salary
01-Mar-24	J Barlow	BACS	1,297.70	Salary & Admin costs
04-Mar-24	British Telecom plc	DD	121.75	Telephone & Internet charges
20-Mar-24	HMRC	BACS	449.85	National Insurance & PAYE
	Total March		£6,658.66	

15 Statutory Compliance Checks:

15.1 Children's Play Area and Skate Park - the Caretaker confirmed that a visual check had been completed.

15.2 Parish Hall - the Caretaker confirmed that all statutory compliance checks had been completed.

15.3 Kompan carried out the operational inspection of all Play/Fitness/Skate Park areas on the 1st March 2024.

Overall the risk was reported as "LOW" and all individual items are either "LOW" or "VERY LOW". However the reports do show evidence of considerable vandalism and also wear and tear. Maintenance work needs to be carried out to ensure that these areas do not get any worse and become very expensive repairs.

The meeting closed at 8.15pm.

The next meeting will be held on Monday 8th April 2024 commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....