

Annesley & Felley Parish Council – Strategic Parish Plan

Action Plan	Progress	Timescale	Person Responsible	Funding Source
Provide a tidy, well-kept Parish for residents to feel proud of.				
Undertake small projects to ensure that pathways/ footpaths are clear of vegetation and hedgerows are maintained.		2024/2025	S Bishop, J Barlow	Precept/Reserves
Organise litter picks.	Community litter pick - 21st January 2024.	Ongoing	A Blazewicz-Bell	No cost
Manage Caretakers priority list of work to undertake.		2024/2025	S Bishop, J Barlow	No cost
Review, maintain and upgrade assets used for maintenance.		2024/2025	S Bishop, J Barlow	Reserves
Communications with residents				
Publish a quarterly newsletter.	Next newsletter planned for March 2024	2024/2025	K Stanley, R Blazewicz-Bell	Precept
Maintain Parish Noticeboards.		2024/2025	K Stanley, R Blazewicz-Bell	Reserves
Set up Parish Facebook page and promote to increase followers.	Parish Council Facebook page now up and running	2024/2025	R Blazewicz-Bell	No cost
Utilisation of the Parish Hall				
Review facilities available and update as necessary		2024	S Bishop	Precept/Reserves
Investigate use by a strategic partner		2024	S Bishop	No cost
Carry out feasibility study for installation of solar panels		2024/2025	S Bishop	No cost
Investigate installation of electric vehicle charging points	Meeting to be arranged with supplier/installer of EV charging points	2024/2025	S Bishop	No cost
Enhance Biodiversity within the Parish				
Produce biodiversity Policy Statement and monitor same.	Biodiversity Policy Statement has been prepared and approved and is now on the PC website.	2024	J Robinson	No cost
Limit use of pesticides where possible.		2024/2025	J Robinson	Precept
Ensure any new planting is done with indigenous species.		2024/2025	J Robinson	Precept/Reserves
Consider carbon footprint and ensure green policies are subject to the Policy Statement		2024	J Robinson	No cost
Relations with local Police Beat Manager and local Commander				
Maintain programme of public meetings with Beat Manager.		2024/2025	S Bishop, R Blazewicz-Bell	No cost
Meet with local Commander on an annual basis.		2024	S Bishop, R Blazewicz-Bell	No cost
Provide a number of Community events				
Children's Christmas Party		2024	J Long, L Fagan	Precept
Spring / Summer Fayre		2024	J Long, L Fagan	Precept
Remembrance Sunday, Poppies on lamposts throughout the Parish		2024	J Long, L Fagan	Precept
Christmas, source, erection and decoration of Christmas Tree		2024	J Long, L Fagan	Precept

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Ensure all trees on Parish Council land are maintained				
All trees are inspected every three years.	A full inspection/audit was carried out on all trees on Parish Council land in July 2023.	2026	J Barlow	Reserves
Implement recommendations from inspection	All tree maintenance required from the inspection/audit was completed by 31st January 2024. Next inspection July 2026	2026	J Barlow	Reserves
Ensure play and fitness areas maintained in line with safety guidelines				
Plan audits and implement recommendations	Currently KOMPAN Ltd carries out two operational inspections and one full inspection each year. Any maintenance work required is either carried out by the Caretakers or KOMPAN Ltd. All repairs identified (moderate risk items) from the last inspection have been completed. The Caretakers also carry out a regular inspection of all areas.	2024/2025	J Barlow	Precept
Renovation and Utilisation of Mortuary chapel				
Carry out inspection of fabric of the building.	Chapel guttering cleared out - January 2024	2024/2025	S Bishop, J Barlow, K Stanley	Reserves
Review of similar building in the area and how they are being utilized.		2024/2025	S Bishop, J Barlow, K Stanley	No cost
Produce plan for future use.		2024/2025	S Bishop, J Barlow, K Stanley	No cost
Adoption of footpaths in Annesley Plantation to full public right of way status				
Gather evidence of level of use.		2024	S Bishop	No cost
Contact landowner.		2024	S Bishop	No cost
Submit package to County Council.		2024/2025	S Bishop	No cost
Reduction of vegetation ground cover and shrubs/small trees in the Cemetery				
Identify areas requiring attention.		2024	J Barlow	No cost
Produce a schedule to implement clearance in phases.	Work has started clearing overgrown shrubbery from around the perimeter boundaries	2024	J Barlow	No cost
Action to be completed.		2025/25	J Barlow	Precept/Reserves
Annual audit of Parish items of interest / street furniture				
Miners' Memorial in the cemetery.		2024/2025	A Meakin	No cost
Tommy Silhouette.		2024/2025	A Meakin	No cost
Community Benches.		2024/2025	A Meakin	No cost
Blue Salt Boxes.		2024/2025	A Meakin	No cost
Pit Tub		2024/2025	A Meakin	No Cost
Pit Wheel Information Signage		2024/2025	A Meakin	No Cost