

Minutes of Annesley & Felley Parish Council meeting held on 5th January 2026 at the Annesley Parish Hall commencing at 7.00pm.

Present: Cllr's S Bishop, K Stanley, A Blazewicz-Bell, S Gray, J Bailey, one member of the Public, two representatives from Little Chicks, Caretakers T Thomas and J Saint and Clerk J Barlow were in attendance.

On 2nd January 2026 Cllr Rachael Blazewicz-Bell resigned as Parish Councillor for the Annesley Ward.

With immediate effect Cllr Julia Long automatically ceases to be a Parish Councillor for the Annesley Ward as she has been absent for 6 consecutive months (section 85 LGA1972).

The meeting was chaired by Cllr S Bishop.

1 Chair's Opening Remarks:

The Chair welcomed everyone to the meeting.

2 Apologies for Absence: None

3 Declarations of Personal & Prejudicial Interest: Cllr's S Bishop, A Blazewicz-Bell, S Gray, J Bailey declared an interest in 14.2 as they reside in the Parish.

4 To accept the minutes of the meeting held on 1st December 2025 : Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 Gate left open to Annesley and Newstead country park.

5.2 "Speed bump" on the driveway has now been removed. Speed warning sign to be erected and potholes repaired.

5.3 Test area in the Cemetery levelled using imported topsoil - 2 ton of topsoil delivered/applied on 8th December 2025.

5.4 Establish whether a convex mirror can be installed at the end of the driveway from the Parish Hall to view oncoming traffic.

5.5 Quotes to be obtained to improve "privacy" of the front sliding doors - quotes of circa £600 were accepted and approved.

6 Public Questions:

6.1 None

7 Parish Plan Review:

7.1 Parish Plan - relevant updates on progress were discussed and reported at the Parish Council meeting. The Parish Plan is available on the Parish Council website.

8 Members Items:

8.1 None

9 Cemetery:

9.1 Anthony Clarke carried out the annual headstone safety audit on 15th December 2025 - no headstones were found to be in a dangerous condition; however several will continue to be monitored and re-inspected next year

10 Parish Hall:

10.1 Hall bookings were reviewed and agreed.

10.2 It was agreed to continue to support the Community Group that meet every Tuesday morning - this will be reviewed in January 2027.

10.3 It was agreed that with effect from 1st April 2026 the hourly pay rate for the Caretakers will increase by 4.1% to £13.05 per hour.

11 Report on External Meetings:

11.1 None

12 Planning Applications:

12.1 None

13 Correspondence requiring attention:

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

14 Finance Statement and accounts for payment:

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
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06-Jan-26	Boiler Room Digital	DD	46.00	Web site maintenance
20-Jan-26	Ashfield District Council	DD	79.00	Cemetery Business rates
31-Jan-26	Unity Trust Bank	DD	9.00	Bank charges
03-Dec-25	PD Thomas	BACS	107.36	Christmas lights & Hub refreshments
03-Dec-25	J Saint	BACS	258.25	Floor cleaner & coffee mugs
05-Dec-25	Rich's Plumbing & Heating	BACS	180.00	Annual service of gas boilers
08-Dec-25	Rebecca Grant	BACS	100.00	Repayment of key deposits
10-Dec-25	PD Thomas	BACS	100.00	Topsoil for Cemetery ground levelling
10-Dec-25	BW Fire Engineering	BACS	720.00	Replacement fire extinguishers x 6
15-Dec-25	Carolyne Cutts	BACS	449.00	Children's Xmas party
17-Dec-25	S Gray	BACS	31.20	Mapping subscription
17-Dec-25	Reuben Shaw Ltd	BACS	120.00	Christmas tree
17-Dec-25	Clarkes Cemetery Services	BACS	430.00	Ashes burial & Headstone safety audit
19-Dec-25	S Gray	BACS	26.93	Fire assembly sign & Key safe box
22-Dec-25	A & D Building & Joinery	BACS	150.00	Hall fencing
23-Dec-25	PD Thomas	BACS	27.90	Travel expenses
29-Dec-25	Water Plus Ltd	DD	45.17	Hall water charges
01-Jan-26	Clarkes Cemetery Services	BACS	1,155.00	Contract
01-Jan-26	J Saint	BACS	314.54	Salary
01-Jan-26	PD Thomas	BACS	1,268.62	Salary
01-Jan-26	J Barlow	BACS	1,392.52	Salary & Adnin costs
07-Feb-26	HMRC	BACS	787.47	National Insurance & PAYE
	Total January		£7,797.96	

14.2 The 2026/27 Budget resulted in a break-even position and was accepted and approved at this meeting. The 2026/27 Precept was agreed at £64,870 an increase of 5%. ADC have confirmed the net tax base for 2026/27 at 563.6 (last year was 570).

15 Statutory Compliance Checks:

15.1 Children's Play Area and Skate Park - the Caretaker confirmed that a visual check had been completed.

15.2 Parish Hall - the Caretaker confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.00pm.

The next Parish Council meeting will be held on Monday 2nd February 2026 commencing at 7.00pm.

Signed..... Chair of Meeting

Date.....