

Present: Cllr's S Bishop, R Blazewicz-Bell, A Blazewicz-Bell, D Martin, K Stanley, A Wortley, J Long, C Huskinson, J Bell, J Bailey, six members of the Public, Caretakers T Thomas, J Saint and Clerk J Barlow were in attendance.

The meeting was chaired by Cllr S Bishop.

1 Chair's Opening Remarks:

1.0 The Chair welcomed everyone to the meeting.

2 Apologies for Absence: Cllr A Meakin

3 Declarations of Personal & Prejudicial Interest: Cllr's R Blazewicz-Bell, A Blazewicz-Bell, S Bishop A Wortley and J Bailey declared an interest in item 14.4 due to them residing within the Parish.
Cllr C Huskinson declared an interest in item 7.1 due to providing the entertainment for the event.

4 To accept the minutes of the meeting held on 4th November 2024: Minutes of the meeting were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

- 5.1 Damaged trees - Little Oak, Plantation - reference: letter sent by Bob Collier on 29th April 2024 to ADC. Follow up with Paul Crawford.
- 5.2 Request refund from Lorraine Horrocks (The Pit Newstead) of the spare funding from the cancelled 2023 Fun Day event.
- 5.3 Vans are still being driven over the Middle Land to obtain access to the rear of Moseley Road. Report to ADC - Anti-Social Behaviour team.
NCC to be requested to carry out repairs to the track to the rear of Moseley Road to make it more usable and accessible.
This may be considered in the NCC 2025/26 budget.

6 Public Questions:

6.1 None

7 Members Items and ADC/NCC Report:

- 7.1 The costings/quotes were accepted and approved for the Children's Christmas party on 7th December 2024 - refreshments and gift £8 per child & Disco and Santas Grotto £350.
- 7.2 It was agreed that the January 2025 PC meeting would commence at 6.30pm to allow time for discussion on: greater utilisation of the Parish Hall, potential Projects, Events Committee, Funding Opportunities and the utilisation of Reserves.
- 7.3 Obtain more information on the application process for ADC Regeneration Projects.

8 Cemetery:

8.1 None

9 Parish Hall:

9.1 Hall bookings were reviewed and agreed.

10 Parish Plan Review:

10.1 New Parish Plan - relevant updates on progress were discussed and reported at the Parish Council meeting.

11 Report on External Meetings:

11.1 None

12 Planning Applications:

12.1 None

13 Correspondence requiring attention:

13.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

14 Finance Statement and accounts for payment:

The Clerk presented the monthly financial statements.

14.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
06-Dec-24	Boiler Room Digital	DD	46.00	Web site maintenance
20-Dec-24	Ashfield District Council	DD	63.00	Cemetery Business rates
05-Nov-24	M Sherlock	BACS	12.80	Pit tub planting
11-Nov-24	Boiler Room Digital	BACS	99.00	Web site annual hosting fee

11-Nov-24	J Long	BACS	25.00	Poppy wreath
19-Nov-24	E.ON Next Ltd	DD	298.76	Gas bill
19-Nov-24	E.ON next Ltd	DD	557.22	Electric bill
21-Nov-24	Water Plus Ltd	DD	48.13	Hall water charges
22-Nov-24	HD Tree Services Ltd	BACS	4,020.00	Cemetery tree maintenance
23-Dec-24	Vista Print	CC	161.49	Newsletter printing
23-Dec-24	Euro Office (UK) Ltd	CC	266.26	Janitorial & stationery supplies
31-Oct-24	Unity Trust Bank	DD	5.40	Bank charges
01-Dec-24	Clarkes Cemetery Services	BACS	1,110.00	Contract work
01-Dec-24	J Saint	BACS	500.73	Salary
01-Dec-24	PD Thomas	BACS	473.88	Salary
01-Dec-24	J Barlow	BACS	1,728.40	Salary & Adnin costs
03-Dec-24	British Telecom plc	DD	152.11	Telephone & Internet charges
07-Jan-25	HMRC	BACS	675.57	National Insurance & PAYE
	Total November		£10,243.75	

14.2 The 2024/25 annual Financial and General Risk Assessments were accepted and approved.

14.3 The Auditors appointed for the 2024/25-year end audits are: External Auditor - PKF Littlejohn LLP and Internal Auditor - Mr Philip Clarke.

14.4 Latest estimates for 2024/25 were discussed and agreed and the Budget assumptions for 2025/26 were also discussed and agreed - the final 2025/26 Budget and Precept will be agreed and approved at the January 2025 PC meeting.

15 Statutory Compliance Checks:

15.1 Children's Play Area and Skate Park - the Caretaker confirmed that a visual check had been completed.

15.2 Parish Hall - the Caretaker confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.25pm.

The next Parish Council meeting will be held on Monday 6th January 2025 commencing at 6.30pm.

Signed..... Chair of Meeting

Date.....