

Minutes of Annesley & Felley Parish Council meeting held on 3rd July 2023 at the Annesley Parish Hall commencing at 6.30pm.

Present: Cllr's R Blazewicz-Bell, A Blazewicz-Bell, C Huskinson (part), S Bishop, J Long, T Smith, A Wortley, K Stanley, L Fagan, J Robinson, ten members of the Public, Caretaker Tom Thomas and Clerk J Barlow were in attendance.

Police Inspector Jon Hewitt, District Commander for Ashfield, attended the meeting to discuss policing issues in the area. It was agreed that a representative from the Police would attend some future meetings (dates to be confirmed) and the Parish Council would include Police contact information in the forthcoming Parish Council newsletter.

Joe Robinson was co-opted at the start of the meeting and after signing the "acceptance of office" and "declaration of interests" documents took up office as Councillor for the Toll Bar Ward.

The meeting was chaired by Cllr S Bishop

1 Chair's Opening Remarks:

1.0 The Chair welcomed everyone to the meeting.

2 Apologies for Absence: Cllr's A Meakin, D Martin and J Bell.

3 Declarations of Personal & Prejudicial Interest: None

4 To accept the minutes of the meetings held on 5th June 2023: Minutes were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 Carl Whitley (Nott's CC) attended the meeting on 6th February 2023 and the following issues were discussed:

a) Overgrown vegetation and road side bank erosion on Annesley Cutting. Nott's CC to investigate and advise.

b) Speeding vehicles on Moseley Road and Annesley Cutting. Speed and flow survey to be carried out, together with temporary interactive speed signage and potential additional speed warning signs on Annesley Cutting. Results and recommendations to be reported to the Parish Council by Nott's CC.

c) Track to the rear of Moseley Road requires repairs and the shrubbery cut back. Now confirmed that the track is the responsibility of Nott' CC.

d) Additional foot path warning signage to be installed on Salmon Lane. Nott's CC to investigate and report back.

e) Additional "give way" signage on Moseley Road to assist with the traffic flow. Speed and flow survey to be carried out to obtain relevant data before any decision is taken.

f) Yellow traffic grid box at the junction of Annesley Cutting and Derby Road requires repainting. The "Line Renewal Team" have been requested to carry out the work.

g) Annesley Cutting is prone to flooding due to blocked drains and gully's. Nott's CC to investigate and resolve.

5.1 h) Community benches installation - it was agreed that the benches would now be sited as follows: Felley area, Cemetery and the rear of Parish Hall.

5.2 Sign near the pit wheel should be rotated to face the pavement.

5.3 Notice board at the top of Moseley Road to be refurbished.

5.4 Mud on road at the top of Moseley Road/Annesley Cutting - the Parish Council has now cleared the mud from the road.

5.5 Progress on the potential new football pitch on the old Welfare site - work has recently started - update to be provided at the September PC meeting.

5.6 Overgrown tree to the rear of 19 Byron Fields - contact Carl Whitley (Nott's CC) to finally establish who is responsible for the maintenance of this tree.

5.7 Topics were agreed for inclusion in the new Parish Plan and the following sub groups agreed:

Communications and Social Media - Cllr's R Blazewicz-Bell, K Stanley and J Robinson

Events - Cllr's A Wortley, T Smith and J Long

Wildlife and Green Spaces - Cllr's S Bishop and J Robinson

Litter and local environment issues - Cllr's A Blazewicz-Bell and R Blazewicz-Bell

5.8 Fence on the middle grassed area on the new estates has still not been repaired - contact Danny King (Persimmon Homes).

5.9 Improvements with delivery lorries on Hazelford Way & Bunches. E-mail sent to Bunches on 22nd June 2023 thanking them for their cooperation and ongoing support.

5.10 Weeds within the newly refurbished Miners Memorial - weed control was undertaken on 23rd June 2023 at a cost of £80.

6 Public Questions:

6.1 Email received from a member of the Public regarding - "footpath between Byron Road and Mosely Road being used as a driveway for vehicles to get to the back of Mosley Road". It was agreed to: contact Nott's CC to obtain approval for the installation of a barrier and obtain quote for the installation of a suitable barrier.

6.2 Email received regarding a large tree at 14 Byron Fields causing damage to paving. In the first instance the issue should be reported to Nott's CC Highways and a reply also sent to the resident that reported the issue.

6.3 Member of the Public reported that the adoption of the new estates still had issues to be resolved by Persimmon Homes, ADC and Nott's CC. Update to be provided at the September PC meeting.

6.4 Member of the Public reported that a large tree opposite 14 Byron Road required reducing in height. The Parish Council is currently having a tree survey carried out therefore the tree will be assessed by a qualified tree surgeon.

6.5 Member of the Public commented on the work taking place in Annesley Woods. The Parish Council are looking at how we can pursue the recognition of the already established public footpaths in Annesley Woods.

7 ADC Report:

7.1 None

8 NCC Report:

8.1 None

9 Updates from Working Party Leads:

9.1 None

10 Members Items:

10.1 Cllr R Blazewicz-Bell raised the following:

- a) Pit Tub - replanting will be taking place during the next four weeks
- b) Official parish social media – it was agreed to create an Annesley & Felley Parish Council Facebook page/social media account.
- c) Macmillan coffee morning - dates proposed (subject to confirmation) Tuesday 26th and Saturday 30th September 2023 - 10.00am to 12noon.
- d) Parish Council newsletter should be available for distribution by the end of July 2023.
- e) Community litter pick - the Parish Council is currently liaising with Newstead Parish Council to agree the date for the next community litter pick.

11 Cemetery:

11.1 None

12 Parish Hall:

12.1 Hall bookings were reviewed and agreed.

13 Parish Plan Review:

13.1 It was agreed that a new Parish Plan will be produced - updates on progress, when relevant, will be discussed and reported at each Parish Council meeting.

14 Report on External Meetings:

14.1 None

15 Planning Applications:

15.1 V/2023/0311 - 6th June 2023 - 111 Annesley Cutting, NG15 0EE - Removal of existing conservatory, construction of single storey rear extension. No comment or observations.

16 Correspondence requiring attention:

16.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

17 Finance Statement and accounts for payment

The Clerk presented the monthly financial statements.

17.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
08-Jul-23	Boiler Room Digital	DD	40.00	Web site maintenance
20-Jul-23	Ashfield District Council	DD	58.00	Cemetery Business rates
06-Jun-23	J Long	BACS	125.00	Lamp post poppies
06-Jun-23	Hoot Fire & Security Ltd	BACS	1,260.00	Annual maintenance contract
17-Jun-23	Kompan Ltd	BACS	456.00	Annual inspection - play areas
23-Jun-23	Clarkes Cemetery Services	BACS	80.00	Cemetery - weed control
23-Jun-23	Clarkes Cemetery Services	BACS	145.00	Burial of ashes
30-Jun-23	Waterplus Ltd	DD	74.17	Hall - water charges
01-Jul-23	Clarkes Cemetery Services	BACS	1,050.00	Contract work
01-Jul-23	J Saint	BACS	361.37	Salary
01-Jul-23	PD Thomas	BACS	324.53	Salary
01-Jul-23	J Barlow	BACS	1,096.53	Salary & Admin costs
07-Aug-23	HMRC	BACS	360.56	National Insurance & PAYE
	Total July		£5,431.16	

18 Statutory Compliance Checks

18.1 Children’s Play Area and Skate Park - the Caretaker confirmed that a visual check had been completed.

18.2 Parish Hall - the Caretaker confirmed that all statutory compliance checks had been completed.

18.3 Kompan Ltd carried out the annual inspection of the Play/Fitness/Skate Park areas on 5th June 2023 - overall the facilities were assessed as low risk. It was agreed that the Caretakers would now undertake the minor repairs identified during the inspection.

The meeting closed at 8.40pm.

The next meeting will be held on Monday 4th September 2023 commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....