

Minutes of Annesley & Felley Parish Council meeting held on 2nd October 2023 at the Annesley Parish Hall commencing at 7.00pm.

Present: Cllr's R Blazewicz-Bell, A Blazewicz-Bell, J Robinson, L Fagan, A Meakin, D Martin, S Bishop, T Smith, A Wortley, K Stanley, seven members of the Public, Caretakers T Thomas and J Saint and Clerk J Barlow were in attendance.

The meeting was chaired by Cllr S Bishop

1 Chair's Opening Remarks:

1.0 The Chair welcomed everyone to the meeting.

2 Apologies for Absence: Cllr's J Bell, J Long and C Huskinson.

3 Declarations of Personal & Prejudicial Interest: None

4 To accept the minutes of the meetings held on 4th September 2023: Minutes were accepted as a true record of the meeting and signed by the Chair of the meeting.

5 Matters Arising:

5.1 Notice board at the top of Moseley Road is now almost usable.

5.2 Progress on the potential new football pitch on the old Welfare site - update to be provided.

The Parish Council will write to Taggart expressing concerns about the lack of progress on the football pitch and also encourages all residents on the Taggart estate to contact Cllr Rachel Madden and Cllr Jamie Bell about how they can help resolve the issues.

5.3 Fence on the middle grassed area on the new estates has still not been repaired - contact Danny King (Persimmon Homes).

5.4 Adoption of the new estates still has issues to be resolved by Persimmon Homes, ADC and Nott's CC. Update to be provided.

5.5 Caretakers to undertake the minor repairs identified during the Play/Fitness areas inspection - this item will now be transferred to the Parish Operational Plan.

5.6 Identify minor maintenance work that the Parish Council could potentially undertake - this will now be incorporated in to the Parish Operational Plan

5.7 New draft Parish Plan to be produced. It was agreed that the new Parish Plan will contain two sections - Parish Operational Plan to include operational tasks that are carried out on a regular routine basis and a Parish Capital/Revenue Plan consisting of "one off" projects/items normally financed from general reserves.

6 Public Questions:

6.1 Member of the Public reported that two of the allotment plots on Recreation Road were not being maintained - it was agreed that the allotment tenants will be contacted to resolve these issues.

7 ADC Report:

7.1 None

8 NCC Report:

8.1 NCC is to build a new County hall together with residential and commercial developments near Hucknall - currently there are no plans to update the road infrastructure to reflect the increase in traffic around Annesley.

9 Updates from Working Party Leads:

9.1 a) **Events** - arrangements for Xmas party on 16th December 2023 are still to be finalised.

b) **Wildlife and Green Spaces** - work has started to get foot paths in Annesley Plantation recognised on the Nott's CC definitive map.

c) **Communications** - autumn newsletter has now been produced and distributed.

10 Members Items:

10.1 Cllr R Blazewicz-Bell:

Macmillan coffee morning - two very successful events raising £207.

10.2 Cllr A Blazewicz-Bell:

1st October 2023 Community litter pick- well attended and successful

Lamp post Poppies - dates/volunteers still to be agreed to carry out the work.

10.3 Cllr S Bishop:

Purchase of tools and branded workwear for use by the Caretakers - maximum budget of £2,000 was approved.

However before any tools are used all users must undertake a recognised training courses.

10.4 Cllr K Stanley:

Motorists are ignoring the "yellow grid" box at the junction of Annesley Cutting/Derby Road. - contact NCC Highways (Carl Whitley).

11 Cemetery:

11.1 None

12 Parish Hall:

12.1 Hall bookings were reviewed and agreed.

13 Parish Plan Review:

13.1 The new Parish Plan - relevant updates on progress will be discussed and reported at the Parish Council meeting.

14 Report on External Meetings:

14.1 None

15 Planning Applications:

15.1 None

16 Correspondence requiring attention:

16.1 All relevant correspondence had been circulated to all Parish Councillors before the meeting.

17 Finance Statement and accounts for payment:

The Clerk presented the monthly financial statements.

17.1 Payments approved were as follows:

<u>Date</u>	<u>Payee</u>	<u>Pay type</u>	<u>Value</u>	<u>Description</u>
08-Oct-23	Boiler Room Digital	DD	40.00	Web site maintenance
20-Oct-23	Ashfield District Council	DD	58.00	Cemetery Business rates
11-Sep-23	Vista Print	DC	125.29	Production of newsletter
26-Sep-23	M Sherlock	BACS	27.98	Pit Tub planting
01-Oct-23	Clarkes Cemetery Services	BACS	1,050.00	Contract work
01-Oct-23	J Saint	BACS	369.87	Salary
01-Oct-23	PD Thomas	BACS	324.53	Salary
01-Oct-23	J Barlow	BACS	1,101.48	Salary & Admin costs
05-Oct-23	Water Plus Ltd	DD	89.57	Hall water charges
07-Nov-23	HMRC	BACS	362.76	National Insurance & PAYE
Total October			£3,549.48	

17.2 The new Unity Trust Bank accounts (Unity Current account and Instant Access Deposit account) have now been opened and are operative - full migration from Barclays bank to Unity Trust bank will take place over the next few months. To comply with the bank guarantee scheme (£85K cover) a new deposit account with Nationwide Building Society is being opened to mitigate any financial risk.

17.3 Due to the excellent working relationship and service provided it was agreed that the grounds maintenance contract, with Clarkes Cemetery Services (Anthony Clarke), will be renewed for a further 3 years until 31st March 2027.

18 Statutory Compliance Checks:

18.1 Children’s Play Area and Skate Park - the Caretaker confirmed that a visual check had been completed.

18.2 Parish Hall - the Caretaker confirmed that all statutory compliance checks had been completed.

The meeting closed at 8.30pm.

The next meeting will be held on Monday 6th November 2023 commencing at 7.00pm.

Signed.....Chair of Meeting

Date.....